**STEPHEN BUSHE**

6029 E University Blvd Unit 107, Dallas, Texas 75206

(941)-769-0341 [Stephencbushe@gmail.com](mailto:Stephencbushe@gmail.com)

**OBJECTIVE**

**Seeking a challenging position utilizing my extensive background in Customer relations, Logistics & Inventory management.**

**WORK EXPERIENCE**

**Atlantech Distribution Inc, Raleigh NC**  *May 2021-Jan 2023*

**Inside Sales/Warehouse-Full Time**

* Responsibilities include, but are not limited to, answering customers requests. As well as, organizing customer purchases & ensure data integrity via extensive use of Microsoft Excel spreadsheets. Organizing Sales orders within an ERM system to insure correct receipt of deliverables.
* Operations Logistics; coordinating order delivery of material through company intranet. Assisted in preparing pallets or boxes to ship out.
* Inventory management; performed take offs of warehouse & ordered materials needed to keep warehouse stocked. Assisted in unloading of trucks received for stock. Assisted in any customer sales, both of which required use of Forklift on a regular basis.

**Peace River Distributing Inc, Punta Gorda, FL** *April 2018-May 2021*

**Merchandiser**

* Managed client expectations for order delivery & product offload.
* Setup client displays in order to drive sales & generate further business.

**Terminix, Sarasota Fl**  *June 2017-April 2018*

**Extermination Tech.**

* Assisted pest tech in preparation of location prior to extermination process.

**Walmart, Port Charlotte, Fl**  *March 2012-June 2017*

**Customer Service Manager (Night Shift)**

* Managed small team of personnel to maintain supply of needed materials for the cash registers.
* Cash reset of each register, & documentation of end of day register balances.
* Customer service responsibilities, including, but not limited to: Check cashing, assisting at the register, handling returns, & managing customer relations.

**Inventory management (Dairy section)**

* Insured shelving contained proper amount of product.
* Organized product overflow.
* Verified product display, based on company policy

**SKILLS/ STRENGTHS**

**Technical Skills:** *Proficient in Microsoft Excel, & Microsoft Office, Proficient in Sage100 ERM*

**Management Skills:** *Excellent written & communication skills, leadership, critical thinking, problem solving, digital literacy, conflict resolution*

**EDUCATION**

**Port Charlotte High School** *Graduated 2011*